

2. Personnel Research Department

This department conducts research related to employee data, new personnel techniques, observation of employees trends, and personnel management.

3. Employee Relations Department :-

The manager of this department oversees in the absence of the vice-chairman or director of industrial relations, and in addition, perform the work of employees recruitment, employee assistance, search for labor markets, etc.

4) Labor Relations Department :-

The manager of this department resolves employee grievances, assures labor of the implementation of all rules,

reduces labour conflicts through negotiations with trade unions, - and explain labor laws to Supervisors from time to time.

### 5. Public Relations Department :-

The manager of this department establishes coordination between the organization and the public. In addition, he works to establish relations with newspapers, different organs of society, schools, colleges, universities, Central, State, and local governments.